

Add a **New Government Plate** Registration:

The screenshot shows the MyDMV dashboard for a user named CENTRAL VOLUNTEER. The top navigation bar includes the Alabama Department of Revenue logo, a 'Staging' label, and a 'Contact Us' link. The user's profile information shows they are logged in on Friday, May 24, 2024 at 2:44:15 PM. The main navigation menu includes Summary, Action Center (with a notification), Business Management, and Settings. A search filter is present. The 'Government Agency Actions' section is expanded, showing a 'New Government Plate Registration' link highlighted in yellow, along with a 'View Government Registrations' link. The user's address is listed as 3179 MAYSVILLE RD NE BLDG, HUNTSVILLE AL 35811-9539. A copyright notice for ALDOR is at the bottom.

Review and select the **Next** button.

The screenshot shows the 'About' page for Government Registrations. The page title is 'Application' and the sub-section is 'About'. The content describes the process of registering government vehicles to the Alabama Department of Revenue (ALDOR). Below the text, there are three buttons: 'Cancel', 'Previous', and 'Next'. The 'Next' button is highlighted in green. A copyright notice for ALDOR is at the bottom.

Select the appropriate **License Plate type** for your government entity:

The screenshot shows the 'Registration Request Information' form. The 'Type of Plate Requested' dropdown menu is open, showing a list of options: 'Required' (highlighted in blue), 'County', 'Government Loaned', 'Municipal', 'Public Utility Department', 'State', 'State Motor Pool', 'State National Guard', 'Volunteer Fire Department - Revenue Issued', and 'Volunteer Rescue Squad - Revenue Issued'. The 'Cancel', 'Previous', and 'Next' buttons are visible at the bottom of the form.

Does the agency want to register any vehicles not currently titled or registered to the agency? if you are wanting to register a utility trailer or vehicle older than 35 years old, select **YES**.

By selecting **Yes**: the agency will have the option to enter a record for a trailer or other vehicle not eligible for an Alabama title in addition to having the option to enter a VIN for a vehicle that will have an Alabama title application.

By selection **No**: the agency will **only** have the option to enter a VIN for a vehicle that **does** require an Alabama title application.

## Application

Government Registrations

About

Registrant Information

### Registration Request Information

Type of Plate Requested

Volunteer Rescue Squad - Revenue Issued

Does the agency want to register any vehicles not currently titled or registered to the agency?

Yes No

Will these registrations be paid for via STAARS?

Yes No

Does the Agency receive mail at a different address?

Yes No

Cancel

< Previous

Next >

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If you are a STATE entity select Yes to pay via STAARS; all other government entity types should select **No**.

Select Yes if your agency would like to receive mail at a mailing different address. Note, the MVD ships license plates via UPS thus we are not able to ship to a USPS PO box.

Currently Owned Agency Vehicles eligible for Alabama Title:

To add a record for a *vehicle with an Alabama title/title application* Click **Add a Record**:

### Application

Government Registrations

- About
- Registrant Information
- Existing Vehicles

#### Currently Owned Agency Vehicles

[+ Add a Record](#)

[Cancel](#) [< Previous](#) [Next >](#)

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### Application

Government Registrations

- About
- Registrant Information
- Existing Vehicles

#### Currently Owned Agency Vehicles

X VIN \*  Current Title, Application or Plate # \*

Registration Options  Plate Type  **Required**

[+ Add a Record](#)

[Cancel](#) [< Previous](#) [Next >](#)

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If you only need to register a **utility trailer or a vehicle not eligible for an Alabama title**, select the **Next** button to proceed to the **Non-titled Vehicle Registration – for newly acquired vehicles – not eligible for a title**:

### Application

Government Registrations

- About
- Registrant Information
- Existing Vehicles
- Non Titled Vehicle Registration**

#### Newly Acquired Vehicles - Not Eligible for Title

[+ Add a Record](#)

[Cancel](#) [< Previous](#) [Next >](#)

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Select **Add a Record** to enter all required vehicle information:

## Application

Government Registrations

- About
- Registrant Information
- Existing Vehicles
- Non Titled Vehicle Registration

### Newly Acquired Vehicles - Not Eligible for Title

X VIN \*  Purchase Date \*   I certify that this vehicle is not required to be titled \*

Body Style  Year  Make  Model

Primary Color  Fuel Type  Cylinders

Unladen Weight  GVWR  Registered Weight

Registration Options  Plate Type

[+ Add a Record](#)

Cancel

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Next >

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Select the **Next** button to proceed.

## Application

Government Registrations

- About
- Registrant Information
- Existing Vehicles
- Non Titled Government Registrations
- Attachments

### Attachments

Optional

- [Bill of Sale](#) Bill-of-sale listing the VIN. Must include VIN, make, model, year, date of sale, name and signature of seller and buyer. (This option is for non-titled vehicles only...bill of sale, purchase order, or invoice.)
- [Title](#) This application will be rejected if the current title is not provided. If the current title has been lost, you must first apply for and receive a replacement title before completing this new title request.
- [Title Application](#) After submitting this request you will receive an email with instructions on how to print the title application. The title application must be printed and then signed by the requestor and any involved lienholders or representatives of lienholders.

Cancel

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Next >

### Required Attachments:

For a STATE/County/Municipal/Public Utility Department (PUD) US Government Loaned license plate:

A copy of the Alabama title or Alabama title application, or the bill of sale for registrations exempt from titling. The Department's name must appear on the title as the owner or operator. An assigned title or manufacturer's state of origin will not be accepted. If the vehicle is not subject to titling, the name of the Department must be on the bill of sale. If the vehicle to be registered is leased, a copy of the lease agreement must also be provided. The lease must include an option to buy in order to be eligible for a government license plate. For U.S. Government Loaned plates, submit a Transfer Order of Excess Personal Property (G.S.A. Standard Form 122), or a letter from the Defense Revitalization and Marketing Service

of the Department of Defense and a DD Form 1348-1A instead of a title. The form should list the agency the vehicle is shipped or consigned to.

For a Volunteer Fire Department license plate:

A copy of the Alabama title or Alabama title application, or the bill of sale for registrations exempt from titling. The Department's name must appear on the title as the owner or operator. An assigned title or manufacturer's state of origin will not be accepted. If the vehicle is not subject to titling, the name of the Department must be on the bill of sale. If the vehicle to be registered is leased, a copy of the lease agreement must also be provided. The lease must include an option to buy in order to be eligible for a Volunteer Fire Department license plate.

A copy of the incorporation or charter papers.

For a Volunteer Rescue Squad license plate:

A copy of the Alabama title or Alabama title application, or the bill of sale for registrations exempt from titling. The Department's name must appear on the title as the owner or operator. An assigned title or manufacturer's state of origin will not be accepted. If the vehicle is not subject to titling, the name of the Department must be on the bill of sale. If the vehicle to be registered is leased, a copy of the lease agreement must also be provided. The lease must include an option to buy in order to be eligible for a Volunteer Rescue Squad license plate.

A copy of the completed Permanent Tag form from the Alabama Association of Rescue Squads, Inc.

The MVD will verify the AARS Member list annually to confirm eligibility for the Volunteer Rescue Squad applying for the Revenue issued Volunteer Rescue Squad license plate.

**Application**

**Government Registrations**

- About
- Registrant Information
- Existing Vehicles
- Non Titled Government Registrations
- Attachments**

### Attachments

Optional

- [Bill of Sale](#)  
Bill-of-sale listing the VIN. Must include VIN, make, model, year, date of sale, name and signature of seller and buyer. (This option is for non-titled vehicles only...bill of sale, purchase order, or invoice.)
- [Title](#)  
This application will be rejected if the current title is not provided. If the current title has been lost, you must first apply for and receive a replacement title before completing this new title request.
- [Title Application](#)  
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Type	Name	Size	
Bill of Sale	<a href="#">GetGovRegReceipt VF3193.pdf</a>	148.44 KB	<a href="#">Remove</a>
Title	<a href="#">1FTEW1C45KFD34792.pdf</a>	841.80 KB	<a href="#">Remove</a>

All attachment requirements are satisfied.

Cancel

< Previous

Next >

Once all necessary documents have been uploaded, select the **Next** button.

## Application

<b>Government Registrations</b>	<b>Summary</b>
About	Plate Type Requested : Volunteer Rescue Squad - Revenue Issued
Registrant Information	
Existing Vehicles	
Non Titled Government Registrations	
Attachments	
Summary	

Cancel

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Next >

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If no changes are needed, select the **Next** button.

Lastly, enter your name as the entity representing the agency and select the Submit button.

## Confirm Submission

**Confirm Submission**

Sign below to certify that all information contained in this request is correct.

\* Signature

Cancel

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Submit

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Make note of the Confirmation number and click OK.

MyDMV Staging ? ⊙

< AUBURN COUNTY BOARD OF EDUCATION

**Confirmation**

Thank you for your submission. Your confirmation number is: **0-000-515-228**

OK

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You will receive a confirmation email for the submitted application. The MVD will review the application and once approved, you will receive an email to pay. Return to the MyDMV Partner Logon to access your invoice to submit payment. \$24.25 for each new license plate. \$1.25 per license plate transfer.

If assistance is needed, please contact the MVD at 334-242-9000 or [MVD@revenue.alabama.gov](mailto:MVD@revenue.alabama.gov)